

Leadership Basics

Essential Skills for Supervisors and Team Leads

- Have you just moved into a team lead or supervisory role?
- Never managed people and now you are the “boss”?
- Been in your role a while but feel that you want more tools to get it right?
- Or just looking for a refresher to reignite your leadership spark?

Leadership Basics can help! With six (6) half-day modules in key areas, you’ll add valuable skills to your leadership toolbox. You’ll have a chance to problem-solve and apply new solutions to current issues during class time!

Leadership Basics Workshops

Workshop 1

Tuesday, **May 7, 2019**

- Module 1: **Exceptional Leadership - Level 1**
- Module 2: **Exceptional Leadership - Level 2***

Workshop 2

Tuesday, **June 4, 2019**

- Module 3: **Conflict Management**
- Module 4: **Delegation Skills**

Workshop 3

Tuesday, **June 25, 2019**

- Module 5: **Coaching Skills**
- Module 6: **How to Run Effective Meetings**

*This 3-day program is eligible for the **Canada-Alberta Job Grant***

Location

Clark Builders Office, Calgary, Alberta

For more information, check out the Canada-Alberta Job Grant [website](#).

Workshop Schedules

8:00 am – 12:00 pm

Morning Session

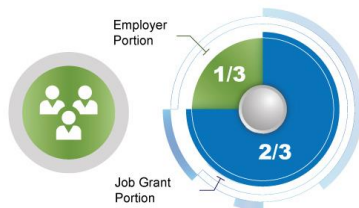
12:00 – 12:30 pm

Lunch

12:30 – 4:30 pm

Afternoon Session

Lunch will be provided by Clark Builders



JUNA Consulting is not responsible for job grant applications or approvals

Investment

- Flat Rate: \$3,000 + GST per day x 3 full day workshops
= \$9,000 + GST for all 3 workshops
 - * Plus \$25 per DISC code per person (GST included)
- **Min 6 participants; maximum 24 participants**